**MINUTES OF FULL COUNCIL MEETING OF ALDBOROUGH AND THURGARTON PARISH COUNCIL**

Held on Monday 4th July 2022 at 7pm in the Community Centre

Present: Vice Chairman Cllr. R. Gadsby, Cllr. T. Gibbons, Cllr. P. Hall, Cllr N Mims, and Cllr. R. Hill

In attendance: Clerk Mrs. J Wisson

 50 members of public

 District Cllr. J. Toye

The Vice Chairman opened the meeting at 7.10pm

1. **To receive apologies for absence** – apologies were received from Cllr, P Chapman and a member of the public put forward Cllr. A. Hicks apologies – resolved unanimously these apologies were not accepted and this was noted for the minutes.
2. **Declarations of interest and any dispensations of disclosable pecuniary interests** – none offered
3. **Public Participation**

Public vote of no confidence was requested for the current chairman – Clerk agreed to notate request but explained that this was not possible.

A statement had been read out by a member of the public in regards to the pond, summary below

1. Why the Chairman is ‘wedded’ to the current Risk assessment and is unwilling to take advice from those offering professional advice, e.g. The Norfolk Wildlife Trust etc.

 2. Validation on evidence of drowning statistics for the risk assessment was questioned

3. An understanding the new Clerk is investigating the options but an awareness that an in the member of the public had dependent and unbiased professional to produce a new Risk assessment is being sort. The member of the public had also mentioned that a Risk Assessment from another Norfolk Village had been identified and provided to the Parish Council from Boughton which had been written under NEBOSH regulations and had been recommended to the Parish and had been dismissed.

4. Concerns raised about the functioning of the Council which were not notated in the minutes of the previous meeting. (Copy of statement will be added as an appendix A).

Another member of the public raised concerns about the Drainage and this also needs to be taken into account.

A member of the public also asked that the minutes notated the need for the Parish Council to review and note of the Wildlife Countryside Act 1981 and the Natural Environment and Rural Communities Act 2006.

A member of the public who is a health care professional that it has been their experience that younger children are not the ones being brought into A & E in regards to drowning it is usually older children from trying to swim or those under the influence of alcohol and drugs.

Member of the public confirmed that an offer of an interpretation board in memory of a well know parishioner had been offered to the Parish Council which could include description of the wildlife, fauna etc.

 It is also noted that as part of the permission the wildlife must be maintained.

Cllr. R Gadsby stated that Parish views were being listened to – this will be addressed by the Parish Clerk and the independent risk assessment.

A concerned member of the public raised why the Village Fayre event was added to the agenda in regards to it being brought under the Parish Council – Cllr R Gadsby validated this as this was a request around insurance issues for the event etc. and asked if this was still the case. Member of the public didn’t feel this was relevant and didn’t need to be actioned. Clerk will notate that this is removed from agenda in the minutes.

1. **To approve the minutes of the meeting held on 3rd May 2022 and matters arising from those minutes** – approved and no matters arising.
2. **Reports**
	1. **Reports from District Councillor and County Councillor**.
		1. Cllr. J Toye NNDC- will send his news letter later in the month
	2. **Report from Village Magazine Committee** – Cllr P Chapman has spoken to a couple of parishioners about ongoing support for the magazine – the hope is to maintain the village magazine.
	3. **Report from Community Centre** – work is being commissioned to refurbish the Bar/foyer area, revamping the hall. The committee are looking to encourage the use of the hall to be increased - Events/parties to provide ongoing funding.

24th September is its 50th Anniversary and a 70’s event will be held. Further events will be added and advertised along with the booking information is on the village hall website.

* 1. **Report on Jubilee** **celebrations and update on commemorative tree planting** – celebrations went well with the Beacon lighting and the Village Cryer was thanked for the part they played. A consideration around communicating information throughout the village. Investigation into social media the website as well as traditional means can be looked at.
1. **The Green**
	1. **Update on Wildlife Area management and to approve signage costs for pond** – this will be deferred to allow Clerk to obtain an external assessment.
	2. **To receive quote for refurbishing benches and approve costs** – Clerk to investigate previous clerks’ information and report to next meeting
	3. **Consider proposal to instruct the Clerk** **to obtain an external risk assessment**, **authorise cost and a willingness to review and replace with new risk assessment once received** – motion was proposed by Cllr. R Gadsby and seconded by Cllr T Gibbons, **ALL AGREED** - Clerk updated the Council on her findings to date and has secured a risk assessment from a NEBOSH trained representative.
	4. **Play Safety equipment report** – report received and Councilors will arrange for the work to be carried out.
	5. **To discuss any other Green matters –** a tree had been suggested for The Green to mark the Queens Jubillee – however other suggestion have also been put forward and a suggestion to go to the village to see what they want in place to commemorate the event e.g. Bench, tree or other ideas. The use of social media or talking to groups to see the needs of the village. Clerk has subsequently discussed with Vice Chair the need for an Audit trail in regards to documented suggestions to demonstrate how we reached the final decision.

Parking on the green for events – an offer for the use of the Community Centre car park on these event days and how to show visitors that parking is available away from the Green were discussed further investigation in regards to signage needs to be looked into.

* 1. **To consider and approve proposal for Village Fayre to become a Parish Council endeavor** – a request at public participation means that this not an item for discussion
1. **Planning**

7.1 To discuss and make observations on any applications received after the date of this Agenda

PF/22/1536 Partial demolition of redundant barns and conversion to one dwelling - Main Barn At Manor Farm Thwaite Road Aldborough Norwich Norfolk NR11 7NR

 Alby Hill plans – information only

 **Update re:**

 PF/20/0578 – Replacement livestock units for rearing 1900 pigs, etc – Rectory Farm, Doctors Corner, Aldborough Road - Cllr J Toye to update at next meeting

 CL/21/3400 Certificate of lawfulness for existing agricultural access to Calthorpe Road – Rectory Farm, Doctors Corner

 PF/21/0008 Demolition of unsafe semi-detached structure and erection of two storey dwelling – next door to The Red Barn, The Green, Aldborough

 PF/22/0332 Two-storey and single storey rear extensions and front porch – 2 Harmers Lane, Thurgarton

 PF/22/1203 Single storey rear extension to dwelling - 5 Harmers Lane, Thurgarton

 PF/22/1262 Formation of vehicular access and erection of detached garage – The Centenary Chapel, Chapel Road, Thurgarton

Clerk to update at next meeting

1. **Finance and Regulatory**
	1. To approve training course costs for Cllr. Chapman – request to clarify what this training is – deferred to next meeting
	2. To receive balance sheet and report on bank reconciliation and approve List of Payments – deferred to next meeting
	3. To review earmarked reserves – to defer to next meeting
	4. To confirm insurance premium, agree and amount paid prior to this – clerk to check status
	5. To ratify the appointment of the new Clerk. - deferred to next meeting
	6. To agree to add new Clerk as signatory at Barclays Bank – deferred to next meeting
	7. To consider and approve costs for Community Centre hearing loop – Clerk requested further discussion on this aspect and will bring back information to next meeting
2. To deal with correspondence – Barclays notified local councils that it will be closing the Holt Branch
3. Any other matters for information only or next Agenda – those notated on the minutes

Next Parish Council meeting is September 5th at 7pm at Community Centre.