**MINUTES OF EXTRAORDINARY FULL COUNCIL MEETING OF ALDBOROUGH AND THURGARTON PARISH COUNCIL**

Held on Monday 11th August 2022 at 7pm in the Community Centre

Present: Chairman Cllr. P Chapman, Vice Chairman Cllr. R. Gadsby, Cllr. T. Gibbons, Cllr. P. Hall, and Cllr. R. Hill

In attendance: Clerk Mrs. J Wisson

39 members of public

The Chairman opened the meeting at 7.05pm and thanked public for attending -39 residents in attendance.

1. **To receive apologies for absence** – no apologies for absence.
2. **Declarations of interest and any dispensations of disclosable pecuniary interests** – none offered
3. **Public Participation**

A member of the public stated that most of the current councilors have not been elected to be on the council – Cllr. P Chapman stated that we currently have two vacancies and if anyone wanted to join for them to contact the Clerk. Clerk confirmed that an election can be called if more than 10 residents asked for this to happen but it would only be for the vacancies – the next Parish Council election is in May 2023.

A member of the public raised that the risk assessment was the same as the one provided initially by the volunteer group. Clerk to confirm the actions included at the request of the Clerk with the insurance company.

Questions are raised in regards to the insurance policy as the Clerk notated this is a generic policy and does not detail pond requirements – however Clerk did confirm requirements with insurance company.

Clerk agreed to amend previous minutes to include the two acts as stated at the last meeting raised by a member of the public.

Member of the public raised that Village Cares has offered to supply an interruption board at the Wildlife Pond area.

Member of the public has spoken to Highways, Anglian Water and the NNDC Estates team in regards to the silt traps on the green – further investigation required

1. To approve the minutes of the meeting held on 4th July 2022 and matters arising from those minutes – all agreed subject to the inserting of the Acts as confirmed by Clerk.
2. **Finance and Regulatory**
   1. To ratify the appointment of the new Clerk – **all agreed** to appoint Jane Wisson as Clerk to the council.
   2. To agree to add new Clerk as signatory at Barclays Bank - **all agreed** to appoint Clerk as a signatory for the need of payments
3. **Wildlife Pond**

6.1 To agree to withdraw the current risk assessment already adopted subject to approval of the replacement risk assessment at this meeting – **all agreed**

6.2 To agree to Nebosh consultants risk assessment and adopt new risk assessment – removing adoption of Clerks recommended actions and that these recommendations to be agreed in the management group – **all agreed**

6.3 To set up a collaborative group to work together to adopt an agreed management plan for the pond. The group should include Parish Council representatives & Greener Aldborough and Thurgarton representatives and other volunteers. This group to develop a term of reference of collaborative working, to invite other bodies to provide advice and to undertake a longer-term strategic approach to the wildlife pond sustainable future – group to be set up – **all agreed** - **Clerk to arrange a meeting**.

1. Any other matters for information only or next Agenda – those notated on the minutes

Meeting concluded at 19:43pm

Next Parish Council meeting is September 5th at 7pm at Community Centre.