ALDBOROUGH and THURGARTON PARISH COUNCIL

**Members of the Council**

You are summoned to attend a Meeting of Aldborough & Thurgarton Parish Council which will take at the COMMUNITY CENTRE on

**Tuesday 3rd May 2022 at 7pm**

S. H. Hayden

Clerk of the Parish Council

27th April 2022

The Public are welcome to attend this Parish Council meeting.

Please note that the Parish Council does not officially record the meeting Recording of the meeting may take place as a right

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**AGENDA**

1. To elect the Chairman of the Council followed by signing of Acceptance of Office

2. To elect the Vice Chairman

3. To consider and accept apologies for absence

4. Declarations of interest and any dispensations of disclosable pecuniary interests

5. Public questions, comments or representations

 *(on matters connected with this Agenda – limited to four minutes per person and twenty minutes in total at discretion of the Chairman)*

6. To approve the minutes of the meeting held on 7th March 2022 and matters arising from those minutes

7. Reports

7.1 Reports from District Councillor and County Councillor

7.2 Report from Village Magazine Committee

7.3 Report from Community Centre

8. The Green

8.1 Update on Wildlife Area management

8.2 To discuss any other Green matters

9. To agree costs for repairs to street lighting

10. Update on tree purchase and arrangements to celebrate Queen’s Platinum Jubilee

11. Planning

11.1 To discuss and make observations on any applications received after the date of this Agenda

11.2 Update re:

 *PF/20/0578 – Replacement livestock units for rearing 1900 pigs, etc – Rectory Farm, Doctors Corner, Aldborough Road*

 *CL/21/3400 Certificate of lawfulness for existing agricultural access to Calthorpe Road – Rectory Farm, Doctors Corner*

 *PF/21/3008 Demolition of unsafe semi-detached structure and erection of two storey dwelling – next door to The Red Barn, The Green, Aldborough*

 *PF/22/0332 Two-storey and single storey rear extensions and front porch – 2 Harmers Lane, Thurgarton*

 *PF/22/0565 Detached three bay garage/car port – The Grange, Harmers Lane, Thurgarton*

12. Finance and Regulatory

12.1 To receive budget, balance sheet, explanation of variances and bank reconciliation to 31.2.2

12.2 To approve List of Payments

12.2 To consider and approve the Annual Governance and Accountability Return as follows:

 To complete the Certificate of Exemption

 To receive the Annual Internal Audit Report 2021-22

 To approve section 1 Annual Governance Statement

 To approve section 2 Accounting Statements

12.3 To review all policies and risk assessment and agree any amendments.

12.4 To review the Parish Council’s insurance policy and approve payment of premium

13. To deal with correspondence

14. Any other matters for information only or next Agenda

15. To fix a date for the Annual Parish Meeting and set dates for meetings for the coming year

16. Resolution to close the meeting under the Public Bodies (Admission to Meetings Act 1960 s 1(2) in order to deal with item 17

17. To meet applicant for clerk vacancy and agree any action