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**MINUTES OF MEETING OF ALDBOROUGH AND THURGARTON PARISH COUNCIL**

Held on Monday 7th March 2022 at 7pm in the Community Centre

Present: Chairman Cllr. P. Chapman, Vice Chairman Cllr. R. Gadsby, Cllr. T. Gibbons, Cllr. P. Hall, Cllr. R. Hill and Cllr. N. Mims,

In attendance: Clerk Mrs. S. Hayden

 2 members of public

 County Cllr. S. Penfold

The Chairman opened the meeting at 7.03pm and advised that recording was taking place

**1.** **To consider and accept apologies for absence**

021/182 Cllr. A. Hicks had sent apologies (ill health). Resolved not to accept those apologies.

 District Councillor John Toye had sent apologies

**2. To receive any declarations of interest from members**

021/183 None

**3. Public questions, comments or representations**

021/184 None

**4.** **To approve minutes of the Meeting held on 11th January 2022**

021/185 Proposed to amend the draft minutes as follows:

 Minute 021/0158 amendment at end of first line to add a “t”

 Minute 021/160 item 4 – delete from “that” to “given” and insert “because her professional life may give a better insight into the power the Parish Council hold”

 Minute 021/179 – add “Accepted” at end.

 Resolved to agree the amendments and approve the minutes. They were then signed by the Chairman

**5. Matters Arising from Minutes**

021/186None

**6.** **Reports**

**6.1 Reports from District Councillor and County Councillor**

021/187 **County Councillor Sean Penfold**

 Cllr. Penfold reported that many of his constituents has asked what they could do to help during Ukraine crisis. Norfolk County Council was currently formulating a policy and he would email it to us when ready. Kitale Café had organised two trucks of donated goods to go to Rumania. Cllr Gibbons advised that it was better to donate money to, for example, the Red Cross as the Government would match the donation £1 for £1. On other matters, the Budget had been set on 21st February, with a 2.99% Council Tax rise. The proposed Western Link plans had to be refined to take account of woodland and bats. It was hoped details would be available in June. Cllr. Penfold had arranged for a letter from the Highways Authority to be sent to local farmers who had been identified by District Councillor Toye and himself, where mud was left on the roads. In connection with Footpath 1, the Trails Team had agreed to carry out a further inspection and look at work to remedy the mud. Cllr. Penfold would offer his allocated grant money provided it could be utilised by the end of the financial year. Cllr. Gadsby raised a query on who was responsible

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 for the edge of the roadway near her property, as there was a dip there. She agreed to send details to Cllr. Penfold who would try and assist.

**6.2 Report from Village Magazine Committee**

021/188 Cllr. Gadsby reported that request for ideas for Jubilee celebrations has been made in the last issue, but none had been received. However, Cllr. Gibbs had been contacted by people willing to be involved. Agreed to form a working committee. In the same issue a request for help with the magazine was printed to no avail, therefore the future of the magazine is still in the Parish Council’s hands. The Easter issue would be next and new stories were needed. The Clerk reported the figures received and paid, with an approximate credit balance of £100, with some new advertising invoices to be issued shortly. A member of the public asked to speak, asking a question about the advertising for the Dark Skies presentation, which was answered.

**6.3 Report from Community Centre**

021/189 Cllr. Gadsby reported that a new website had been set up. The Committee were hoping to start movie nights and new activities. They would be providing a new Noticeboard. She had asked about storing road scalpings but was awaiting a reply.

**7. The Green**

**7.1 Update on wildlife area and approve risk assessment for pond**

021/190 The Chairman had drafted the Risk Assessment which had been circulated prior to the meeting. He had looked at the pond and surrounds and taken into account village concerns. It was agreed to add a table rating for the multiplier. Proposed and resolved to adopt the Risk Assessment.

**7.2 Update on proposed amendment to registered title plan of the Green from area registered as Green, to include the whole area purchased by Parish Council**

121/191 The Clerk explained that she wished to get an Index Map Search of the Green area from the Land Registry but was not able to do so on-line. She would ask her own solicitors when dealing with a private transaction as they would be able to do so with their own account at the Land Registry. Such search was usually free of charge for account holders.

**7.3 To discuss the bus stop area**

021/192Cllr. Hall had spoken to a person living in the village who had kindly made the grids free of charge. There were 24 grids at 20” square. He proposed to put them in place later in the month. He may need some grass seed, which the parish council agreed could be purchased. Some grids may be left over, which could be used for the table tennis table surrounds.

**7.4 To discuss any other Green matters**

021/193 1. Cllr. Hall raised the question of the request by certain residents for repairs to potholes at their accesses. It was agreed to meet with them to get further information on the materials to be used.

 2. Cllr. Hall asked for an update on repairs to play equipment. The damaged rope had been repaired and the remaining repairs would be carried out shortly

 3. The drains on the corner opposite the Community Centre were discussed. It was felt that everything had been done that could be done and the problem had existed for many years.

County Councillor Penfold made his apologies and left the meeting.

**8.** **To discuss tree planting/arrangements to celebrate Queen’s Jubilee**

021/194 Trees planting was discussed, including free trees offer by NNDC, NCC, Queen’s Green Canopy, although these were whips. Agreed Cllr. Hill to investigate costs and types.

 Arrangements for Queen’s Jubilee as item 6.2 above.

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**9. Update on condition of footpath FP1**

021/195 See item 6.1 above

**10. Planning**

**10.1 To discuss and make observations on any applications received after the date of this Agenda**

021/196 *PF/22/0332 Two-storey and single storey rear extensions and front porch extension to house – 2 Harmers Lane, Thurgarton, NR11 7PF –* Agreed to support

**10.2 Update on the following:**

021/197*PF/20/0578 – Replacement livestock units for rearing 1900 pigs, etc – Rectory Farm, Doctors Corner, Aldborough Road* – Awaiting the date of the NNDC Development Committee Meeting

 *PF/21/3008 Demolition of unsafe semi-detached structure and erection of unsafe semi-detached structure and erection of two-storey dwelling – next door to The Red Barn, The Green, Aldborough*– the Clerk apologised as she did not have22/0008 an update, but would circulate one following the meeting.

 *CL/21/3400 Certificate of lawfulness for existing agricultural access to Calthorpe Road – Rectory Farm, Doctors Corner, Aldborough –* The Parish Council had questioned whether there was enough evidence of continuous use for four years prior to the application, providing evidence in support *-* Pending decision by NNDC

 *PF/22/0008 Extension to detached garage to form residential annexe – Veksebo, Mill Lane, Aldborough NR11 7NS –* the Parish Council had submitted “no objection” – pending NNDC decision

 *PF/21/3008 Demolition of unsafe semi-detached structure and erection of two storey dwelling – next door to The Red Barn, the Green Aldborough, NR11 7AA –* Pending NNDC decision

 A member of the public asked that the Parish Council bear in mind the Dark Skies Initiative when making observations on future planning applications. Comments could include requesting lights shine downwards on the area needing lighting and do not light up neighbouring property.

**11. Finance and Regulatory**

**11.1** **To consider/approve payment of legal fees for advice in connection with planning application PF/20/0578**

021/198 The Chairman advised that it was not now necessary to deal with this item.

**11.2 To receive budget, balance sheet and report on bank reconciliation and approve List of Payments**

021/199Budget and balance sheet received. Cllr. Gadsby reported that the bank reconciliation was correct.

**12. To deal with any correspondence**

021/200 The Chairman advised that an email had been received from a planning agent who had asked to attend a meeting to present a proposal to develop affordable housing near the School, with parking offered for the School. He had suggested the agent attend the Annual Parish Meeting.

 NNDC – the Community Governance Review had been completed and the boundary change for 1 Aldborough Mill had been agreed from Alby parish to Aldborough parish.

**13. Any other matters for information only or next Agenda**

021/201 Cllr. Gadsby to attend the Town & Parish Forum Meeting to be held shortly. Clerk to book.

**14.** **To set date for Annual Parish Meeeting**

021/201 Agreed to hold the meeting between 11th and 16th April – final date to be confirmed.

There being no further business, the meeting closed at 9.35pm

The next meeting will be on Monday 7th March 2022