ALDBOROUGH and THURGARTON PARISH COUNCIL

**Members of the Council**

You are summoned to attend a Meeting of Aldborough & Thurgarton Parish Council which will take place virtually on

**Monday 1st March 2021 at 7pm**

S. H. Hayden

Clerk of the Parish Council

23 February 2021

The Public are welcome to attend this Parish Council meeting – Please email the Clerk

[parishclerk@aldborough.org.uk](mailto:parishclerk@aldborough.org.uk) for Zoom link to meeting (you will need to download Zoom to your device)

Please note that the Parish Council does not officially record the meeting. Recording of the meeting may take place as a right by any person without notification.

N.B. Any signatures required by the Chair/Clerk/Councillors to any documents will be dealt after this meeting

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1. To consider and accept apologies for absence

2. To receive any declarations of interest from Members

3. To approve the minutes of the meetings held on 12th January 2021 and 15th February 2021

4. Matters arising from minutes

5. Public questions, comments or representations

*(on matters connected with this Agenda – limited to four minutes per person and twenty minutes in total at discretion of the Chairman)*

6. Reports

6.1 To receive reports from District Councillor and County Councillor

6.2 To receive any report from Community Centre

7. The Green

To discuss any Green matters.

8. Village Newsletter

8.1 Report on Newsletter.

8.2 Discuss and approve application for newsletter grant.

8.3 To discuss and approve Terms of Reference for Newsletter Committee.

9. Website

Introduce concept of village website and approve adoption of project.

10. Village Speed Safety

10.1 Update on SAM2

10.2 Incident Log for near misses and accidents

11. Planning

11.1 To discuss and make observations on any applications received after the date of this Agenda

11.2 To discuss and make observations on the following applications:

*PF/21/0201 Conversion of outbuilding and external alterations for form self-contained annex – Greenside, The Green, Aldborough*

*PF/21/0273 Single storey side extension following removal of conservatory, porch extension to front – Homestead, Thurgarton Road, Aldborough*

*PF/21/0397 and LA/21/0398 Re-roofing of dwelling, and Works for re-roofing – Aldborough Hall, Hall Road, Aldborough*

11.3 Update on the following:

*PF/20/0578 Demolition 4 livestock units, erection of 2 replacement units, etc., Rectory Farm House*

*PF/20/2066 Replacement of 2 no. existing windows and door on front elevation with new windows/door – Ivy Cottage, 1 The Green, Aldborough, NR11 7AA*

*PF/20/2482 Conversion of two dwellings (Swift Cottage and Kent’s Cottage) to form single dwelling; single storey rear extension – Swift Cottage, The Green, Aldborough*

12. Finance and Regulatory

12.1 To discuss amendments to financial regulations

12.2 To approve list of payments and receive budget against actuals, balance sheet and report on bank reconciliation

12.3 Update on Clerk’s hours

12.4 To discuss and approve any donations

13. To deal with any correspondence

14. To agree date for Annual Parish Meeting (between 1st March and 1st June)

15. Any other matters for information only or next Agenda

The next meeting will be Monday 3rd May 2021