ALDBOROUGH and THURGARTON PARISH COUNCIL

**Members of the Council**

You are summoned to attend the Annual Meeting of Aldborough & Thurgarton Parish Council which will take place virtually on

**Monday 2nd November 2020 at 7pm**

S. H. Hayden

Clerk of the Parish Council

23rd October 2020

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[parishclerk@aldborough.org.uk](mailto:parishclerk@aldborough.org.uk) for Zoom link to meeting (you will need to download Zoom to your device)

Please note that the Parish Council does not officially record the meeting. However, recording of the meeting may take place. The Chairman will advise if recording is taking place – please notify the Clerk or Chairman if you are recording.

N.B. Any signatures required by the Chair/Clerk/Councillors to any documents will be dealt after this meeting

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1. To consider and accept apologies for absence

2. To receive any declarations of interest from Members

3. To approve the minutes of the meeting held on 7th September 2020

4. Matters arising from minutes

5. Public questions, comments or representations

*(on matters connected with this Agenda – limited to four minutes per person and twenty minutes in total at discretion of the Chairman)*

6. Reports

6.1 To receive reports from District Councillor and County Councillor

6.2 To receive any report from Community Centre

7. Vandalism

To encourage vigilance and reporting of issues including minor ones

8. The Green

8.1 Update on Green matters including:

8.1.1 skateboarding facility;

8.1.2 drainage/flooding

8.1.3 benches/safety

8.1.4 lighting around Green

8.1.5 Christmas Tree arrangements

8.1.6 Arrangements for pothole repairs

8.2 To agree provider of table tennis table/risk assessment and any contribution to cost

8.3 Update on Green Management and to appoint parish councillor/s to deal with Green matters

9. Village Sign

To receive update and approve any further costs

10. Village Newsletter

10.1 To receive update on last VC newsletter and feedback and consider PC involvement in new newsletter

10.2 Consider contribution to printing costs for last Village Care newsletter.

11. Emergency Plan

Consider proposal that the Parish Council develops a new Emergency Plan

12. Village Speed Safety

Discuss and agree plan to improve safety and support for 20 mph speed limit

13. Planning

10.1 To discuss and make observations on any applications received after the date of this Agenda

10.2 Update on the following:

*Appeal PF/19/1130 Raising height of garage roof to create storage space – 44 Margaret Lilley Way, Aldborough*

*PF/20/0578 Demolition 4 livestock units, erection of 2 replacement units, etc., Rectory Farm House*

*PF/20/0721 Single storey rear extension, first floor window, raising of eaves part retrospective – Doctors Corner, Thwaite Road, Aldborough*

*PF/20/0687 Extensions, raising of roof height, Juliet balcony, windows, flues, cladding – The Birches, Thurgarton Road, Aldborough*

*PF/20/0911 Variation of condition 4 (external materials) – Plot 1 Land east of 8 Pipits Meadow, Aldborough*

*PF/20/0922 Change of use of agricultural land adjoining to garden, erection of replacement garage and studio, extension to access, extension to dwelling and alterations to car port to form additional living accommodation – 6 Thwaite Hill Cottages, Thwaite Hill, Aldborough*

*PF/20/1071 Single storey rear extension Swift Cottage, The Green, Aldborough NR11 7AA*

*PF/20/0961Extensions to side and rear; additional dormer window to front and rear The Old Forge, Thurgarton Road, Aldborough NR11 7PB*

*PF/20/1311 Construction of single storey extension to front of existing two -storey house Hideaway Haven, The Green, Aldborough NR11 7AA*

*PF/20/1803 Installation of new package treatment plant to the west of Aldborough Hall, NR11 7HU*

14. Finance and Regulatory

14.1 To receive balance sheet 2020-20 and report on bank reconciliation

14.2 To approve list of payments

14.3 To discuss and agree increase Clerk hours to 7 per week

14.4 To discuss and approve Budget for 2021-22 and set precept.

14.5 To amend Standing Orders 1(b) and 1(h) and delete 1(c) and (1d)

15. To deal with correspondence

16. Any other matters for information only or next Agenda

The next meeting will be Monday 4th January 2021