**ALDBOROUGH and THURGARTON PARISH COUNCIL**

**Members of the Council**

You are summoned to attend a meeting of Aldborough & Thurgarton Parish Council which will take place at the **Church Rooms,** Aldborough on

**Monday 6th January 2020 at 7pm**

S. H. Hayden

Clerk of the Parish Council

30th December 2019

The public are welcome to attend this meeting

Please note that the Parish Council does not officially record the meeting. However, recording of the meeting may take place. The Chairman will advise if recording is taking place – please notify the Clerk or Chairman if you are recording.

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**AGENDA**

1. To consider and accept apologies for absence
2. Resolution to suspend Standing Order 3(q) to allow voting to take place by written ballot in connection with item 3.
3. To co-opt a new Councillor
4. To receive any declarations of interest and any dispensations of disclosable pecuniary interests
5. To approve minutes of the meeting held on 4th November 2019
6. Matters arising from those Minutes not covered in this agenda

7. To receive any reports from the County and District Councillors

8. Public questions, comments or representations

 *(on matters connected with this Agenda – limited to four minutes per person and twenty minutes in total at discretion of the Chairman)*

9. Planning

9.1 To discuss and make observations on any applications received after the date of this Agenda

9.2 To discuss and make observations on the following applications:

 *PF/19/1154 Erection of 2 no. two storey dwellings - Land east of 8 Pipits Meadow, Aldborough - revised*

 *PF/19/2151 Replacement of windows and front door - The Stables, The Green, Aldborough*

 *PF/19/2155 Single and two storey rear extension – 1 Harmers Lane, Thurgarton*

9.3 Update on other applications:

 *PF/19/1078 Demolition of utility/lobby and erection of two storey and single storey rear extensions Brett Cottage, Chapel Road, Thurgarton, NR11 7NP*

 *PF/19/1889 Certificate of lawfulness for existing use as private dwelling – Aldborough Hall*

 *PF/19/1860 Demolition of former commercial warehouse with existing cottage to remain – The Red Barn, The Green*

10. The Green

10.1 To discuss amendments to draft Management Policy and any further public consultation

10.2 Update on repairs to play equipment and benches and any approval of costs

10.3 Update on Deed of Easement and consider necessity of legal advice and approval of costs

10.4 To receive costs and discuss and agree provision of dog bins

10.5 To approve holding of Village Fayre on The Green on 21st June 2020

11. To discuss and agree for supply of any new LED lanterns to street light

12. Update on Community Centre matters

13. To receive any update on Village Sign and approve any further quotation for work.

14. Finance and Regulatory

14.1 To approve list of payments, balance sheet and bank reconciliation

14.2 To consider Budget for 2020-21 and set precept.

14.3 To approve Retention of Documents list, Grievance & Disciplinary Procedure, Information Audit and Risk Management Scheme

14.4 To declare General Power of Competence

15. To deal with any correspondence

16. Matters for information only or next Agenda *The next meeting will be on Monday 2nd March 2020*