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**MINUTES OF EXTRAORDINARY MEETING OF ALDBOROUGH AND THURGARTON PARISH COUNCIL**

Held on Monday 30th September 2019 at 7pm in

The Community Centre, Aldborough

Present: Chairman Cllr. P. M. Elliott, Vice Chairman Cllr. T. Gibbons, Cllr. P. Gallant, Cllr. P. Hall, Cllr. P. Chapman

In attendance: Clerk Mrs. S. Hayden

 5 members of the public

The meeting was opened by the Chairman at 7.15pm. It was noted that recording was taking place.

**1. To consider and accept apologies for absence**

019/72 Apologies were accepted from Cllr. A. Hicks (health)

**2. To receive any declarations of interest and any dispensations of disclosable pecuniary interests**

019/73 None

**3**. **Public questions, comments or representations**

019/74 (1) A comment was made that the Parish Council could have advertised the meeting more widely and more people would have attended to air their views.

 (2) It was hoped that the late Mr. R.Hayton’s drawing was to be used for the second side of the sign and a local wood carver would be used.

**4.** **To discuss quotations for Village sign and agree design and type, to agree budget and approve** **any** **quotation to move the project forward**

019/75 The Chairman confirmed that the Parish Council had originally decided that the sign would be carved oak and one side would be the same as the old sign – the scene of the fair. They had voted to use the cricket scene painted by the late Ron Hayton. It had been agreed to increase the budget to £2,500. The work to progress the sign had been delegated to Cllr. Gallant and he had asked the firm approached, to produce drawings interpreting the required carved scene. The drawings had been received (these were shown to the public attending), but the Parish Council had not been happy with the drawings. New contractors were now being sought and Cllr. Gallant said he had approached Lesley Ash, a professional artist and had been recommended to Jessica Perry who he had met and felt happy to request a quotation.

 As the Parish Council were now considering possibly having a moulded sign rather than oak due to cost, Cllr. Gallant had taken photos of signs in the area which were both moulded and wood. He produced these to the meeting and asked if anyone could tell which were moulded and which were wood.

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 The emailed quotations of both types were discussed – resin would be £3,710 and oak £4,810 (oak would take four months longer to produce).

 The budget was now £2,150 due to the cost of drawings, so there would be a shortfall of £1,931 for resin and £3,141 for oak. The cost of erection was unknown, artwork would be included. Discussion followed on the merits of both and it was noted that the original was flat painted. The heraldic pieces and corner pieces had been saved and would be repainted. The name plate had

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 also been saved. The roof on the original was thatched, but a lead roof could be effective. A member of the public asked if the sign could be flat as the original was, and it was agreed this would save £1,600 on the overall cost. Cllr. Chapman offered to paint the metal parts, which would save a further £200. It was agreed to obtain a quotation for a flat painting hopefully for the next meeting. There had been two further quotes originally, so that due diligence had been exercised.

 The Chairman permitted the public to ask questions and comment and after discussion it was agreed that the parish council would put a page on their website with updates on the progress of the village sign and also an update in “Keeping on Touch”. It was confirmed that the original site would be the site for the new sign.

The public then left the meeting

019/76 It was unanimously resolved to commission a painting on a flat panel as opposed to carved, on green oak as original images, generally as the quotation provided by Jessica Perry with the corners and heraldic pieces re-used and repainted, with an updated quotation to confirm costs and lead time also confirmed

**5. Resolution to close the meeting to press and public under the Public Bodies (Admission to Meetings) Act 1960 s. 1(2) to discuss confidential business as item 6 of this Agenda, publicity of which is considered prejudicial to the public interest and section 1(3A)(b) of the said Act will apply.**

019/77This was resolvedand recording ceased

**6. To discuss and agree action in reply to claim by Finn Woodcraft for payment of invoice**

019/78After a full discussion it was resolved that Cllr Gibbons would try to speak to the firm to request a further discount but if this was not forthcoming, the full amount of the claim of £342.43 would be paid, a cheque to be signed on Friday 4th October due to time constraints.

The meeting closed at 9.50pm

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